

## Franklin Research Grant Application

**Eligibility:** Comparative Human Development majors currently in their 3rd year who will be conducting BA honors thesis research over the summer.

**Award:** The award provides financial support for the pursuit of research that will serve as the foundation for the student's honors thesis. The maximum award is \$3000.

**Deadline: Friday, May 27, at 11:59 pm**

### Requirements:

1. Project description.
2. Personal statement.
3. Budget.
4. Curriculum vitae.
5. Letter of recommendation from your thesis advisor.

Please submit a pdf of all your application materials to:

Ms. Janice Pavel, Student Affairs Administrator  
[jpavel@uchicago.edu](mailto:jpavel@uchicago.edu)

## Project Description Questions

**In 3-4 double-spaced pages, address the following questions:**

### Question 1: Describe your research question.

The research question or hypothesis should be narrowly focused on a topic of significance to CHD. Do not present a vast research topic as the object of investigation; instead, develop answerable questions (or testable hypotheses) in the context of the larger research topic.

(Note: Grant applications often fail because they assert that the research will answer such a wide variety of questions that the investigation may not answer any single one fully and carefully.)

Include the intellectual background for the project and your specific aims.

### Question 2: What evidence will you need to collect to answer your research question? How will you go about collecting this evidence?

Applicants should explain how the evidence gathered and the analytical procedures proposed will support the research goals expressed in Question 1.

Applicants should explain how the research can be managed in the allocated time and with the available funds. A feasible research plan with clearly defined procedures and a clearly outlined timeline is much better than one so broad that it cannot be accomplished within the limits of the time and funding available.

**Question 3: How does your research build on existing scholarship in social sciences? Give specific examples of this scholarship and its findings.**

It is important to clearly demonstrate that you know the literature relevant to your topic of research. Why should other scholars be interested in the question you are asking? Be explicit in showing your research is connected to conversations in your field, including the potential significance and implications of your research.

## **Personal Statement**

A brief (1 page) personal statement covering your career goals and interests that would be pursued after graduation, how your course work has served in preparation of these goals, and description of any relevant research, professional, or personal experiences related to the BA research.

## **Budget Guidelines**

You must submit a detailed budget with your application.

The maximum award is \$3,000. It is important to include a detailed breakdown of the budget, showing how expenses were estimated (e.g., if you propose a flight, you should attach a printout of a travel website with the proposed flight dates and destination(s) to show how you estimated the cost of the flight.) You should use the categories listed below when relevant and be as detailed as is appropriate to the circumstances.

You must note whether you have already received funding for your research. If you have research funding from other sources, please detail the value of the award, and the expenses for which it will be paying. You must also state whether you have applied for other sources of funding and are still waiting to hear back from those sources.

## **Expenses Allowed**

1. Research expenses directly related and essential to the project, including travel, research assistance, transcription costs, specialized software, compensation for informants/participants, summer living expenses, and other relevant research expenditures.
2. Supplies and equipment directly related to the successful completion of the project.
3. All direct research costs and living expenses for those conducting research outside of Chicago will be covered before Chicago living expenses will be covered.

Please note that the University requires equipment bought by the grant money above a certain valuation be returned to the department by completion of the project.

## **Final Report**

If Franklin Grant is used, then it is required that a BA Honors thesis is turned in. Otherwise, funds must be returned. Please see Franklin Grant rules (separate document).

# Sample Budget

**Budget** : July 5 – August 16, 2006

Field research in Foreign cities A and B, Foreign country

<b>Expense*</b>	<b>Cost in USD</b>
<b>Transportation</b>	
Round-trip flight from Chicago to Foreign city**	675
Airport departure tax (Foreign city)	39
Transportation to-from O'Hare airport (\$40 each way)	80
Transportation within Foreign city:	
Taxi to-from international airport (\$15 each way)	30
Transportation within Foreign city (\$2/day x 21 days)	42
Round-trip flight from Foreign city A to Foreign city B	150
<i>Subtotal: Transportation</i>	<i>1,016</i>
<b>Food and Lodging</b>	
Housing in Foreign city A (hotel: \$20/day x 21 days)	420
Housing in Foreign city B (hotel: \$20/day x 21 days)	420
Meals (estimated at \$15/day x 42 days)	630
<i>Subtotal: Food and Lodging</i>	<i>1,470</i>
<b>Materials and Supplies</b>	
Atlas.ti (student license)	100
Digital voice recorder: Olympus DS2200 and omnidirectional microphone	300
Photocopying costs during archival research	100
Miscellaneous materials (notebooks, pens, paper)	25
<i>Subtotal: Materials and Supplies</i>	<i>525</i>
<b>Miscellaneous Expenses</b>	
Payments to research participants	180
Local research assistant (\$100/month for 6 weeks)	150
*Subtotal: Miscellaneous Expenses**	330
<b>TOTAL***</b>	<b>\$3341</b>

\* Living expenses estimates based on *Lonely Planet for Foreign Country* (2004) and estimates of graduate students who traveled in 2005.

\*\* International flight cost based on [www.travelocity.com](http://www.travelocity.com) for dates of travel (flight search performed 3/2/06).

\*\*\*Note that the maximum award is \$3,000.